ADMISSION, ATTENDANCE, DISCIPLINE AND EXCLUSION

1. All admission decisions are made by Trafford Local Authority and active steps are taken to ensure that the admissions processes are fair and equitable to pupils from all ethnic groups.

2. Steps are taken to ensure that all selection methods are fair and equitable to pupils from all ethnic groups.

3. The school monitors pupils attendance by ethnic group and uses the data when developing strategies to address poor attendance.

4. Provision is made for pupils to take time off for religious observance.

5. The school identifies and adopts good practice strategies to reduce any differences in rates of exclusions between ethnic groups

6. The school's procedures for disciplining pupils and managing behaviour are fair and applied equally to pupils irrespective of ethnicity.

7. The process of excluding a pupil is fair and equitable to pupils from all ethnic groups

8. Strategies to reintegrate long-term truants and excluded pupils address the needs of pupils from all ethnic groups

Please note all children should be in the playground by 8.50 am. For security reasons, all gates <u>will be locked at 8.55 am</u>. If your child arrives later than 8.55 am they should go through the Main Entrance and be signed in by yourselves.

Parents are asked to leave their children on the paved area at the front of the school as we feel that additional adults in the playground, who are unknown to members of staff are an extra security risk. Please do not walk your children along the side driveway as this is particularly dangerous and is meant only for cars.

The car park is for Staff Only and for reasons of safety should not be used to bring or collect children.

<u>Admissions</u>

Woodheys Primary School has a defined ‘zone’ as shown on the map overleaf. Admission to the school is governed by the Local Authority who give priority to those children living within the ‘zone’. Applications for a place at Woodheys for those living out of ‘zone’ should be made to the director of Education. Woodheys is currently a one and a half form entry school (admission number is 45). This means that some classes have mixed age groups.

Please continue to support the school in all of the above. Thank you.